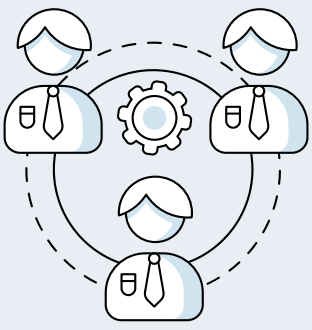
HOMEEmanage Workflow

HOMEEmanage: A streamlined workflow where HOMEE acts as the general contractor, handling paperwork and coordination, allowing you to focus on repairs.

1 — **Assignment** — 2

The carrier sends HOMEE an assignment



2 — **Pro Match** — 3

HOMEE's proprietary matching algorithm connects the assignment to the most qualified Pro

3 — **Scheduling** — 4

The Pro contacts the insured within 4 hours of receiving the assignment to schedule the inspection & updates Pro Portal with the inspection date & time

4 — **OnSite** — 5

Pro performs Inspection, gathers documentation and prepares an estimate

5 — **Estimate** — 6

Pro uploads an estimate and supporting documentation to Pro Portal or uses the Pro Portal estimate tool in accordance with the *HOMEE Pro Guidelines.

6 — **Review** — 7

HOMEE conducts a quality assurance review & submits the estimate to the carrier for approval

7 — **Approval** — 8

Once the Carrier approves, HOMEE shares the estimate with the insured, obtains a signed work authorization and collects the deductible after the insured opts in with HOMEE

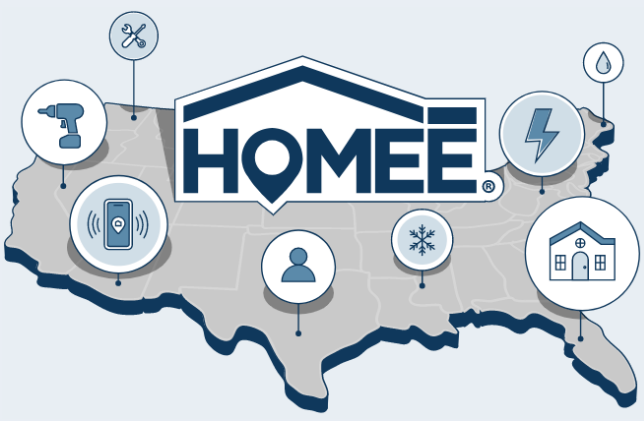
8 — **Repairs** — 9

Pro schedules repairs with the insured, updates Pro Portal with repair schedule and begin repairs

9 — **Closing** — 10

Pro uploads completion photos, certificate of satisfaction, and *Material Selection Sheet to ProPortal

10 — **Payment**

Payment is issued 3-5 business days after HOMEE closes the job (No Referral Fee is deducted from the payment)

*Provides access to HOMEE resources