

**Emergency Services** 

OnSite

Pro obtains work authorization

from the insured and begins

performing emergency services

while updating HOMEE with start

date

Estimate\*\*

Pro follows the \*HOMEE Pro

**Guidelines.** & provides the

estimate, certificate of satisfaction

and any necessary documentation

(photos, moisture docs, etc.)

**Review** 

assuarnce review & submits the

**Payment** Payment is issued 3-5 business

days after HOMEE closes the job

(Industry Low 5% Referral Fee is

deducted from the payment)

\*Provides access to HOMEE resources

\*\*Estimates should be performed and

submitted in the Carrier designated platform

**HOMEE** conducts a quality

estimate to the carrier for

approval

only

# **ProManage** Job Workflow

# Introducing ProManage: HOMEE's enhanced solution for the industry's manage repair workflow!

#### **HOMEE Receives the Job!**

The carrier sends HOMEE a job

#### **Pro Match**

HOMEE's proprietary matching algorithm connects the job to the most qualified Pro



#### Scheduling

The Pro contacts the insured within 4 hours of receiving the job to schedule the inspection and updates HOMEE with the inspection date/time



### **Repairs Only**



# **OnSite**

Pro performs the inspection and prepares the estimate



Pro follows the \*HOMEE Pro **Guidelines** & submits the estimate to

# HOMEE

#### Review HOMEE conducts a quality assurance review to assure the estimate meets

Carrier guidelines and submits the estimate to the Carrier for approval

### **Repairs**

Once Carrier approves, Pro obtains work authorization, begins repairs and updates HOMEE with repair start date



#### Closing

Pro provides HOMEE the certificate of satisfaction completion photos and \*Materials Selection Sheet



## Payment is issued 3-5 business days after HOMEE closes the job

**Payment** 



#### **Emergency Services +** Repairs



#### OnSite

Pro obtains work authorization from the insured and begins performing emergency services while updating HOMEE with the start date



#### Estimate\*\*

Pro follows the \*HOMEE Pro Guidelines. provides the emergency service estimate, the certificate of satisfaction and any necessary documentation (photos, moisture docs, etc.). Pro performs repair inspection and submits repair estimate to HOMEE

# **Review**

HOMEE conducts a quality assurance review to assure both the emergency services and repair estimates meet Carrier guidelines and submits the estimates to the Carrier for approval

# **Emergency Services Payment**

Payment is issued 3-5 business days after HOMEE closes the job



Repairs

Once Carrier approves, Pro obtains work authorization, begins repairs and updates HOMEE with repair start date

#### Closing

Pro provides HOMEE the certificate of satisfaction, completion photos and **Materials Selection Sheet** 



#### **Repair Payment**

Payment is issued 3-5 business days after HOMEE closes the job (Industry Low 5% Referral Fee is deducted from the payment)